FULL REPORT

ACTION ITEMS

• Change budget to include allocation to sponsor six regional conference professional development events. Current budget is only sufficient for 5 @ $2,000. With the recent addition of the Asia Region, the committee is short $2,000.

• Provide $6,000 in 2017 for a pilot project: Creative Teaching and Course Design Workshop (See Attached Proposal).

Over the past year, the Professional Development Committee undertook an expansion of its responsibilities and resources. In addition to presenting and co-sponsoring panels at the annual meeting, the PDC will present four new Career Courses. The PDC is also now overseeing the development of the new Resource Center web portal. The committee received funding to film past ISA presidents to create short videos that will serve as a teaching and career development resource to be placed on the Resource Center pages. The PDC further provided support for a variety of professional development activities at the five regional ISA conferences.

ISA ANNUAL CONFERENCE

Panels

The PDC was allocated three panels for the 2016 programs, the same as it has had for several years. By partnering with other sections, we added a fourth panel to the program. The panels include:

• Networking Skills/Making the Most of Your Conference
• Survive or Thrive at a Teaching-Oriented Institutions (with ALIAS)
• Going Global: Job Seeking Beyond North America
• Improving Outreach: Multiple Media, Many Opportunities (with Online Media caucus)

The committee has also provided support for the Critical Methods Café.
**Professional Development Café**

The purpose of the session is for experienced faculty to provide guidance and support to early career researchers and PhD students in several areas of professional development. The session is sponsored by the Professional Development Section of ISA. The café is a come and go event, where people can have drop-in conversations with experienced academics about a range of professional challenges. At least two senior academics will be located at the designed table for each topic. The themes addressed in each location include the following:

- Getting a Book Published
- Success with Job Applications
- Journal Publishing
- Navigating Academia with English as a Second Language
- Dealing with Gender Issues

**Career Courses (Appendices A & B)**

The Career Courses are designed to be half-day courses that provide in-depth instruction on advanced topics. The instructors receive a stipend for organizing the course ($300 for an individual instructor, or $500 divided among multiple instructors). Participants pay $25 to register for a course. Each course is capped at 35 participants. The first Career Courses were offered last year at the 2015 annual convention. There were 102 participants who attended four different courses. After the conference, 45% responded to a survey regarding their experience in the Career Courses. The overall feedback was quite positive, with many responding that they expected to apply the lessons they learned from the courses in the future. There were also useful recommendations regarding content for future courses. For 2016, the PDC is again sponsoring four career courses. Despite a widespread call for proposals and a very competitive process last year, the committee only received five proposals this year. The following courses were selected:

- How to Successfully Use Participatory Methods for Training and Education
- Simulations and Games in International Relations
- Case Writing and Case Teaching in International Relations
- Training Future Peacebuilders: Designing International Education Programs to Maximize Transnational Networks and Peacebuilding Outcomes

**Professional Development at Regional Conferences (see Appendix C)**

**ISA Midwest - $2,000**
1. Roundtable on Women and Academic Life
2. Job Seekers Café
3. Tips for Publication Success: What Works and What Doesn’t
4. Transitioning from Graduate School to the First Academic Position

**ISA West - $2,000**
1. Emerging Scholars Forum

**ISA NE - $2,000**
1. Methodological Workshop
ISA SOUTH - $1,993
1. Workshop: Exploring Careers in International and National Governmental and Nongovernmental Organizations

ISA ASIA - $1,974
1. Roundtable on International Publishing Opportunities

ISA CANADA - $1,970
1. Workshop: How to Write a Lot
2. Workshop: Innovations in International Studies Pedagogy
3. Panel: International Careers Beyond the Academy and Beyond Canada

PROFESSIONAL RESOURCE CENTER
Last year ISA launched its Professional Resource Center online (http://www.isanet.org/Programs/PRC20) and it is in the process of expanding those resources in the areas of Teaching and Learning, In the Profession, and Jobs and Employment. The PDC does not have any responsibility for this content, but members have been contributing and encouraging the regions to provide content when they sponsor professional development events.

ADDITIONAL PROFESSIONAL DEVELOPMENT ACTIVITIES
The following activities are not part of the PDC's responsibilities, but remain of interest to the committee:

- Pay it Forward: A Workshop for Women helping Women
- ISA Presidential video archives
- Junior Scholar Reception
- Sapphire Series talks

PROPOSALS FOR ACTION BY GOVERNING COUNCIL
1. Change budget to include allocation to sponsor six regional conference professional development events. Current budget is only sufficient for 5 @ $2,000. With the recent addition of the Asia Region, the committee is short $2,000.
2. Provide $6,000 in 2017 for a pilot project: Creative Teaching and Course Design Workshop (See Attached Proposal).
Pilot Project Proposal

Creative Teaching and Course Design Workshop

Design:

- A full day workshop to be held on the Tuesday before the annual conference.
- Open to all ISA members with the expectation that it will hold particular appeal to graduate students and new teaching faculty.
- Participants to be capped at 80 with up to 20 in four different sessions. Participants will choose one of four topics to attend in the morning, and a second topic out of the four for the afternoon.
- Sessions will be an interactive workshop format with hands-on exercises, debriefing and discussion. Participants will receive information in advance as well as take home materials. The design is not to produce publishable output, but rather for the participants to contribute to the creation of new course materials for use in their own classes.

Rationale:

- There has been a growing interest at ISA in thinking about alternative conference structures (beyond simple panel presentations of 10-12 minutes) and how we share our knowledge and research. This workshop will provide the opportunity for teacher scholars to exchange their knowledge and creative ideas with each other through extended dialogue. It will also help junior scholars build their professional skills and establish professional networks (a real challenge in the ever expanding ISA conference environment).

- There are other similar opportunities at ISA, but each of these has a slightly different design and intent from this Creative Teaching Workshop:
  - **ISA Working Groups** are funded on a rotating basis among different sections, with different themes offered every year. Recognizing that the large majority of ISA members have classroom responsibilities, we would like to see an event consistently dedicated to pedagogy rather than a periodic rotation in which the ALIAS section participates.
  - **ISA Workshop Grants** are funded based on the assumption of producing publishable output. They are also designed for a much smaller number of participants, many of whom already have professional ties to each other.
  - **ISA Career Courses** are relatively new to ISA and are still taking form, but they are more broadly focused than just pedagogical topics. They are also only half day sessions. So again, the desire to see a committed pedagogical focus is a reason for supporting the Creative Teaching Workshop.

- This workshop might function in a similar fashion to the APSA Teaching and Learning conference but without the additional cost of attending an entirely separate conference for professional development in pedagogy. The opportunity to network with other teacher-scholars would be a particular strength.
Proposed Budget:

- Based on the estimated costs and revenues below, the committee is requesting $6,000 for 2017.

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost per Item</th>
<th>Expenses</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructor stipend</td>
<td>$300 for 1; $500 split between 2 or more</td>
<td>$1,200 - 2,000</td>
<td></td>
</tr>
<tr>
<td>Meeting rooms (4)</td>
<td>No charge</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AV (screen, netbook, projector) (x4)</td>
<td>$375</td>
<td>$1,500</td>
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<tr>
<td>Internet access (x4)</td>
<td>$75-200</td>
<td>$300 - 800</td>
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<tr>
<td>Luncheon (x80)</td>
<td>$30-50</td>
<td>$2,400 - $4,000</td>
<td></td>
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<tr>
<td>Participant fee</td>
<td>$25 grad students; $50 faculty</td>
<td>$2,000 - 4,000</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$8,300 (max)</strong></td>
<td><strong>$2,000 - 4,000</strong></td>
</tr>
</tbody>
</table>

Necessary ISA Support:

- Four meeting rooms with a capacity of 30 will be needed, plus space for the luncheon. These will need to be negotiated as part of the contract with the hotel. (Jeanne White has been consulted on this).
- Additional hotel rooms will also be needed in our conference block to accommodate the participants at the conference rate.
- ISA HQ support would be critical in publicizing the workshop, registering participants, and facilitating a post-conference evaluation of the project.

Future Iterations:

- The Professional Development Committee will oversee this pilot project for 2017 and will develop a new structure for a program committee to take on future offerings should this project be successful.
- The expectation is that facilitator selection will be on a competitive basis after the 2017 pilot (similar to the current Career course proposals). Future topics might include Service Learning.
- Consider creating an 'alumni' link where previous participants can return to connect and make new connections from year to year.

Draft Agenda:

8:30 - 9:00  Check-in
9:00 - 10:30 Morning Session (Pick A, B, C or D)
10:30 - 10:45 Break
10:45 - 12:15 Morning Session (cont’d)
12:15 - 1:30 Lunch
1:30 - 3:00 Afternoon Session (Pick A, B, C or D)
3:00 - 3:15 Break
3:15 - 4:45 Afternoon Session (cont’d)

Potential Facilitators for 2017:

A  Victor Asal  Using Simulations on Political Violence
B  Simon Rofe  Online Curriculum Design and Instruction
C  Carolyn Shaw  Designing Simulations on Mediation/Negotiation
D  Chad Raymond & Sally Gomaa  Teaching the World with Authentic Writing Assignments
Victor Asal is Director of the Center for Policy Research and an Associate Professor in the Department of Political Science whose research focuses on political violence, political discrimination and the use of simulations political science pedagogy. He has been involved in Active Learning in International Affairs section (ALIAS) of the International Studies Association and the Political Science Education section of American Political Science Association (APSA) and has been the program chair for the APSA Teaching and Learning Conference (TLC). He has run workshops at the ISA and APSA annual meetings on using and creating simulations and has published articles on simulations in International Studies Perspectives, and the Journal of Political Science Education. He has received the Deborah Gerner Innovative Teaching in International Studies Award and the presented by the ISA and the CQ Press Award for Teaching Innovation awarded at the APSA TLC.

Using Simulations on Political Violence

There has been a growing body of literature that has identified simulations as successful tools for teaching students about political science. This workshop will focus on several simulations and games that instructors can use which will allow their students to be “lab rats” in their own experiments related to the use of political violence and thus be able to analyze theories based on their own experiences. Participants will be taught how to use several simulations that relate to various theories of political violence. Specifically participants will participate in the following simulations: The Hobbes Game, The Identity Choice Game, the Hitler game, the ethics of violence game and the game of Diplomacy and potentially others given time constraints. Participants will learn about the benefits and challenges of running such exercises with students as well as how to use them effectively in class.

J. Simon Rofe, School of Oriental and Asian Studies, University of London, UK J. Simon Rofe is Senior Lecturer in the Centre for International Studies and Diplomacy at SOAS, University of London. He is Founding Chair of the British International Studies Association Learning and Teaching Working Group (https://sites.google.com/site/bisaltwg/), and a founding member of the ECPR Standing Group (SG) on Teaching and Learning Politics. His pedagogic research focuses upon the application of Technology, Online and Distance Learning. His publications include: ‘Distance and Online Learning’, in Handbook of Teaching and Learning in Political Science and International Relations, Edited by John Ishiyama (University of North Texas, USA), Will Miller (Flagler College, USA) and Eszter Simon (University of Szeged, Hungary). Edward Elgar Publishers, 2015; ‘The IR Model and E- moderating’, a case study in Gilly Salmon, E- Moderating: The Key to Teaching and Learning Online, 3rd edition (Routledge Falmer, 2011) and ‘The “IR model”: A Schema for Pedagogic Development through the Integration of Learning Technologies into Distance Learning (DL) Programmes in International Relations’, European Political Science, 10/1 (2011). His broader research interests lie in the field of US Diplomacy and Foreign Relations in the twentieth century.

Online Curriculum Design and Instruction

This half-day session will address issues of online curriculum design, development and delivery - the 3D’s (Rofe 2011). The session will stress the opportunities that are provided be online learning free from the constraints of campus-based teaching (classroom sizes, timetabling). The challenges will also be considered such as the relevance of particular software, the institutional context, alongside the student experience. Practical experience will also be shared from bespoke online activities through to design of a MOOC.

Carolyn Shaw is Professor and Chair of the Political Science Department at Wichita State University. She has been a member of the Active Learning in International Affairs section (ALIAS) of the International Studies Association for fifteen years and has served as the Vice President (2005-6) and President (2006-7) for the section. She is also involved with the Political Science Education section of American Political Science Association (APSA). She has led workshops at ISA Midwest, APSA, and ISA on various aspects of active learning. Carolyn has published articles on role play exercises in International Studies Perspectives, and the Journal of Political Science Education, as well as three essays on active learning in the ISA Compendium. She has received the Excellence in Teaching Award and the Leadership in the Advancement of Teaching Award at Wichita State.
Designing Simulations on Mediation/Negotiation

The use of active learning methods is rapidly increasing within the discipline. One method that is particularly popular is the use of role-playing and there are a growing number of "off the shelf" scenarios available for instructors to use in the classroom. Despite the growing number of published simulations, there is still a need for customized simulations that meet the specific learning objectives of instructors. This workshop is targeted for instructors who are interested in a hands-on experience to learn how to design their own simulations / role-play scenarios for the classroom. The material is designed to accommodate those who have never used simulations before as well as those who are veterans of active learning. The workshop facilitator will introduce the core elements necessary for a successful simulation, encourage a dialogue about some of the design parameters that instructors must consider, and conclude by helping participants create a customized simulation for their own use. The workshop is designed to help instructors consider design issues and benefit from an exchange of ideas with others. Participants will receive a packet of resource materials for their own future use.

Chad Raymond is Associate Professor of Political Science and International Relations at Salve Regina University in Newport, Rhode Island, USA, where he teaches comparative politics of Asia and the Middle East, international relations, international political economy, and globalization. He is the co-founder and managing editor of Active Learning in Political Science (https://activelearningps.wordpress.com/). His research examines the effectiveness of simulations and games in teaching disciplinary content knowledge and cross-cultural empathy. He served as a co-editor of Journal of Political Science Education: Bringing Interactive Simulations into the Political Science Classroom (2013) and was co-author with Victor Asal and Simon Usherwood of “War, Peace and Everything in Between: Simulations in International Relations," in Handbook of Teaching and Learning in Political Science and International Relations, edited by John Ishiyama, Will Miller, and Eszter Simon (2015).

Sally Gomaa is Associate Professor of English and Global Studies at Salve Regina University, where she teaches world literatures, Arabic, and senior capstone courses. She is the former director of the university’s Writing Center and Writing Across the Curriculum program. Her current research examines how the globalized city reflects conflicts over religion, nationalism, and sexuality. In 2015, she chaired a panel at the Northeast Modern Language Association convention in Toronto on “Representations of Alexandria in the Arabic Novel.” She is the author of “Lost in Non-Translation: Politics of Misrepresenting Arabs” in Arab Studies Quarterly 36(1) (2014), and her English translations of contemporary Arabic literature include the novel Red Wine, published in 2010.

Teaching the World with Authentic Writing Assignments

This half-day career course will focus on the design of writing assignments that increase students’ engagement with course content and better enable them to achieve desired learning outcomes. The course will emphasize writing with authenticity, where students practice replicating the forms of thinking and communication used by international professionals. Participants in the course will learn how to create assignments that provide students with a specific role, audience, and format for their writing. This technique promotes the development of analytical thinking skills and encourages students to take greater responsibility for their learning through meta-cognition. Special emphasis will be given to the use of pragmatic policy memos and analyses, collaborative writing, and peer evaluation. Best of all, the career course is interactive with participants acquiring first-hand experience in design and use of the methods presented.