



CHECKLIST

To make the publication of your article fast and smooth, please include each of the following when you submit your final files.

Manuscript and Supplementary Files

1. *Manuscript.* Upload to ScholarOne the final version of the manuscript (Word format), including complete and correct citations. Please ensure that the text and citations conform to the style of *International Studies Quarterly*. Consult the guidelines at <http://www.isanet.org/Publications/ISQ/GuidelinesandPolicy.aspx>.
2. *Figures.* Figures must be black-and-white and in Excel (with data), TIFF, PNG, PDF, or EPS format, with sufficiently high resolution (at least 300 dpi), a maximum width of 6.5 inches, and a maximum height of 9 inches. Figures should be uploaded as separate files. Consult the guidelines at <http://www.oxfordjournals.org/en/authors/figures.html>.
3. *Data.* Submit complete, fully accessible replication datasets. The replication materials must include all data used to produce statistical tables, figures, and robustness checks, as well as an explanatory note describing what is included and how to reproduce the published results.
4. *Additional files.* Enclose all relevant materials (e.g., online appendices) for the *International Studies Quarterly* data archive.

Biographical Sketch and Contact Information

5. *Bio.* In a separate document (Word format) include all authors' succinct, professional biographical sketches, no longer than three lines.
6. *Contact.* In a separate document (Word format) submit all authors' contact information, including a mailing address, telephone number, and email.

Online Materials

Materials for online publication must be compiled in a single document with a title in the following format: author name [space] manuscript ID [space] ISQ Blog (e.g., "John Smith 2016-01-0025 ISQ Blog").

7. *Twitter.* Summarize your key finding in less than 120 characters, as shown in the examples: "PRC aid not winning hearts & minds in 3rd world," "multilateral alliances widen wars," "a new approach to causation in IR."
8. *ISQ blog.* Emphasize your key arguments and findings, using a language accessible to a nonspecialist and striking a conversational tone. Think of a "movie trailer" for your article. The length should be roughly 250-750 words and must not exceed 1,000 words.

STYLE

International Studies Quarterly follows the guidelines from *The Chicago Manual of Style* (16th edition). Some aspects of the citation style are specified below.

Citations

- In text citation: (Pollan 2006, 99–100)
- Page range: elide, except with four digits or more: e.g., 1185–2042
- Use Arabic numerals in documentation for volumes, chapters, and other divisions regardless of the way the numerals appear in the works cited. “Feathers” in *Johnson’s Universal Cyclopaedia*, rev. ed. (New York: A. J. Johnson, 1886), vol. 3
- Journal article references
 - When volume and issue number alone are used, the issue number should be placed in parentheses: e.g., Blair, Walter. 1977. “Americanized Comic Braggarts.” *Critical Inquiry* 4 (2): 331-49
 - Online journal article: e.g., Novak, William J. 2008. “The Myth of the ‘Weak’ American State.” *American Historical Review* 113: 752-72. Doi:10.31086/ahr/113.3.752
- Book: Pollan, Michael. 2006. *The Omnivore’s Dilemma: A Natural History of Four Meals*. New York: Penguin
- Two or more authors: Ward, Geoffrey C., and Ken Burns. 2007. *The War: An Intimate History, 1941–1945*. New York: Knopf
- Four to ten authors: all names in bibliography, word order, and punctuation same as for two or three authors; group authors: only first seven should be listed, followed by *et al.*
- Chapter in book: Gould, Glenn. 1984. “Streisand as Schwarzkopf.” In *The Glenn Gould Reader*, edited by Tom Page, 308–11. New York: Vintage
- Theses and dissertations: Illya Vedrashko, “Advertising in Computer Games” (master’s thesis, MIT, 2006)
- Conference Proceedings: Teplin, Linda A., Gary M. McClelland, Karen M. Abram, and Jason J. Washburn. “Early Violent Death in Delinquent Youth: A Prospective Longitudinal Study.” Paper presented at the Annual Meeting of the American Psychology-Law Society, LA Jolla, CA March 2005
- Websites: “Google Privacy Policy”, last modified October 14, 2005, accessed July 19, 2008, <http://www.google.com/intl/en/privacypolicy.html>
- Newspaper article: Carey, Benedict. 2008. “For the Brain, Remembering Is Like Reliving.” *New York Times*, September 4. <http://www.nytimes.com/2008/09/05/science/05brain.html>.