MEMORANDUM TO RE-CHARTER A SECTION

TO: International Studies Association Governing Council
FROM: Charlotte Epstein
DATE: January 5, 2011
RE: Re-charter of the International Political Sociology Section (IPS)

I, the Under-signed, in compliance with Article IV, Section 1(b) of the International Studies Association Constitution with regard to the re-chartering of International Studies Association Sections, do hereby request International Political Sociology Section by the International Studies Association Governing Council for the period of January 2011 to January 2016.

I have attached hereto the following items in support of this request (mark all that are applicable):

- Annual Report of Section Activities
- Analysis of Section Membership
- Analysis of the Section Financial Base
- Copy of Section Charter
- List of Section Leadership with Terms of Office

DATED this 05 day of January 2011

Charlotte Epstein

IPS Chair
I. Annual Report of Section Activities

The section saw a vibrant second five year term, marked by a significant expansion of activities and membership, and the establishment of infrastructures to ensure its continued vitality. The main focus has been on developing a global community of IPS scholars that, in addition to coming together at the ISA annual meeting, also continues to meet and interact virtually all year long.

Website, Newsletters and Listserv

In 2007 the section established its very first website and drafted its first email list, using the list of members from the ISA. This created the basis for establishing the first virtual global IPS community. The drafting of the section’s first bi-annual newsletters, which section members were encouraged to use to inform one another of their scholarly activities, further contributed to setting the first milestones of the IPS community.

The section website was completely redesigned in 2010 and the ad hoc email list transformed into a listserv administered by the communications director Can Mutlu. The current website thus offers a single location for accessing information about the section’s structure, its activities, as well as IPS member activities, and has largely replaced the newsletter. Moreover, it has been used to create links beyond the ISA membership, with other germane scholarly associations, for example with the American Sociology Association’s Section on Global and Transnational Sociology.

It can be accessed here: http://ips-isa.org/

The listserv is updated every year using membership data provided by the ISA. Monitored by the communication’s director, it remains at the member’s disposal to send out any type of announcements which may be of interest to the IPS community (call for papers, job announcement, publication news, etc). It is proving extraordinary vital: a few months after its creation in October 2010, it counts 801 members (paid members, as well as individuals who have emailed the communications director to be added to the list).

A sign of the healthy interest our members are taking in the section’s activities, on the day the new website was announced on the listserv, the website received over 200 hits, meaning it was looked at by roughly a third of listserv members.

In relation to the purpose of creating a global body of IPS scholars the website would be, to use a coarse metaphor, the skeleton, and the listserv, the blood coursing along it.
IPS 2010 Working Group on Interrogating The Use of Norms in IR: Global Governance and Postcolonial Perspectives.

The section has been one of two winners of the 2010 ISA’s working group call. It will therefore be hosting its very first working group on the eve of the 2011 annual meeting in Montreal, convened by the sections’ vice-chair and chair (Xavier Guillaume and Charlotte Epstein). The working group will bring together 25 scholars from around the world to reflect on a topical IR subjected related to the conference’ theme: Interrogating the Use of Norms in IR: Global Governance and Postcolonial Perspectives. The response from both the IPS and ISA membership at large to this initiative was such that it was necessary to create a (long) waiting list; indicating demand for this type of section activities.

ISA Compendium 2007-2008

IPS contributed 17 entries to the 2007-2008 ISA Compendium project. To this end the elected Executive Committee formed an ad hoc Compendium Committee, charged with drafting a list of IPS-relevant themes, which was then approved by the Compendium editor (Robert Denemark), and then with finding authors.

The composition of the Compendium Committee was as follows: Alex MacLeod (Chair), Peter Nyers, Patrick Jackson, Peter Burgess, Charlotte Epstein.

IPS Panels at the ISA Annual Meetings.

IPS’s presence on the ISA annual program has increase markedly, in line with the section’s expanding membership. Number of panels sponsored or co-sponsored by IPS has more than doubled between 2006 and 2010, and seems to have reached a cruising level. Through extensive use of co-sponsorship and its links with other sections, IPS’s presence on the annual meeting program has systematically exceeded the number of panels allocated by the ISA (based on membership).

Numbers are as follows: 20 panels in 2006, 61 in 2007, 64 in 2008, 63 in 2009, 60 in 2010, 68 in 2011

Business Meetings and Receptions at the ISA

IPS has held its business meetings annually at the ISA meetings. It is scheduled just before the IPS reception, in order to encourage member attendance. Moreover to encourage attendance in the last few years an email has been out to the listserv in the week preceding the ISA annual meeting to invite our members to attend.

The reception has traditionally been held jointly with the Ethics section. Although IPS is now a much larger section than Ethics, and has, for example, footed the largest part of the re reception bill for the 2011 meeting, we like to continue this tradition, as it encourages cross-section collaboration. IPS receptions are very well attended, sometimes to the point
of being overcrowded – to the extent that, after the 2009 meeting, we have had to ask the ISA to make sure that we were allocated a larger room.

II. Analysis of Section Membership

From 15 members when it was first established in 2001, the section membership has seen an almost fourfold expansion over its second five year term:

- March 2006 = 120
- March 2007 = 146
- March 2008 = 218
- March 2009 = 402
- March 2010 = 412
- December 2010: 463

This significant growth in membership seems to indicate that the section’s concerted effort to ‘establish an ongoing recruitment strategy’ since the last (2005) re-chartering report, as per the wishes formulated by the then IPS chair, have largely born fruit. The website, the listserv, together with the development of the journal *International Political Sociology*, with which the section continues to be associated, have been key to this success.

However, efforts need to be pursued: our figures show that of the 801 listserv members, 363 are not section members (these are people who have voluntarily asked to join the listserv rather than be automatically added on once they have paid their dues). While the section does not wish to exclude those who have not paid their section dues from the listserv, in view of its community-generating role at this still early stage in the section’s life, the strategy so far has been to regularly solicit our users to join the section, through 1) reminders through the list serve; 2) reminders at the business meeting; and 3) a posting on the IPS website: cf the section on ‘Membership to IPS’ on the website: [http://ips-isa.org/](http://ips-isa.org/). It his hoped that this two-pronged strategy of inclusiveness on the one hand, combined with regular reminders to listserv users, will contribute to closing the gap between listserv users and IPS members, as listserv users realize the value of becoming full members. This policy may need to be revised at a future date if this does not prove successful.

One additional problem related to membership and elections requires mention. A concern regarding the fair gender representation amongst the section’s serving officers was raised on the floor of both the 2008 and 2009 annual meetings. Indeed, over the 10 years in existence, IPS has had only 2/8 women chair. While the composition of the Executive Committee has been relatively gender balanced, the problem seems to arise at the level of the chair. Yet the IPS charter has an express provision on equal gender representation (section V.2). To address this problem, **it is therefore incumbent upon the current section chair to work towards equal gender representation at the highest level of the**
section, in order to ensure that the section charter’s provisions are respected. This will be reiterated by the section chair at the 2011 annual meeting.

III. Analysis of the Section Financial Base

In line with increasing section membership, the section’s financial base has significantly expanded over its second five year term: IPS began 2006 with $1,202.75 and ends 2010 with $6,777.17. Below is a summary of IPS finances over the last five years. Our sole expenditures to date have been associated with the ISA meetings and particularly the reception. These costs have increased as we have grown but have remained a relatively modest portion of the section’s income, especially as they are shared with another section.

For example, in 2010 cost of the reception is $3125 (Canadian dollars), of which, by mutual agreement, IPS will contribute $1925, and Ethics 1200 ($900 from its section monies and $300 university sponsorship). In addition in 2010 IPS a $1200 sponsorship from Keesing, which is to be put towards the costs of the reception.

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<thead>
<tr>
<th>Date</th>
<th>Amount</th>
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<tr>
<td>01/07/2006</td>
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<td>01/11/2010 (current balance)</td>
<td>$6,777.17</td>
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This analysis suggests that the section’s expansion has occurred with very little recourse to the section’s financial resources. It also suggests that more of the section’s finance could be put towards developing the section’s activities (for example, through the creation of prizes etc.)
I. Name
This organization will be known as the International Political Sociology Section [IPSS] of the International Studies Association of North America. (The name of the organization in French will be Section pour la sociologie politique de l'internationale [SSPI].)

II. Purposes
1. The aim of the Section is to foster research and scholarly communication in the realm of international and transnational studies and to bridge the domestic and international levels of analysis. The Section’s focus is on the social and cultural dimensions of international studies, broadly conceived. One of its main purposes is to foster innovative epistemological, methodological, analytic and theoretical perspectives on aspects of international studies less central to state-centered, economic, diplomatic and other traditional approaches.

2. The Section strongly encourages interdisciplinary research collaboration and communication and will foster comparative and interdisciplinary studies across subsocietal groups and substate institutions, countries and regions, as well as across time. Its interdisciplinary and comparative purposes will be reflected in such endeavors as the organization of research projects, conference panels, publications and other activities at ISA’s general and regional meetings and elsewhere; in reaching out to other professional associations across the boundaries of disciplines, countries, world regions and sections of ISA. The Section actively seeks members from a wide range of disciplines in the social sciences and humanities.

3. The Section also encourages communication with scholars, educators, members of policy communities and other interested groups outside the framework of ISA. In recognition of the provisions of the constitution of the International Studies Association, such interactions will always provided such interaction flows from scholarly rather than political engagement. Such provisions preclude the engagement of the Section, as an institution, in policy advocacy or partisan political activity.

III. Membership
1. Membership in IPSS is open to all members of ISA who share the purposes and interests of the section and who pay IPSS dues.

2. Section membership conveys the privileges and attendant professional responsibilities of participation in the professional activities and business of the Section, including: voting at the annual business meetings of the Section, to be held in conjunction with the annual meeting of ISA; sponsoring and/or standing for election to offices in the Section; proposing panels or other
Section-sponsored events at general or regional ISA meetings and any other venues in which the Section may participate; and receiving the publications and communications of the Section.

IV. Officers

1. The officers of IPSS are the Chair, the Vice-Chair, the Secretary-Treasurer and the other members of the Executive Committee. The Executive Committee shall be comprised of, in addition to the Chair, Vice-Chair and Secretary-Treasurer, the Communications Director, the immediate Past Chair, and four at-large members elected by the membership. Two of the four at-large members will be elected each year, except in the Section’s first year, as provided in paragraph IV. 3. below.

2. Officers will be elected by secret mail ballot in advance of the Section’s annual business meeting, as provided in section V. below, except in the Section’s first year, as provided in paragraph IV. 3. below.

3. The results of elections will be announced at the annual business meeting. The Vice-Chair will serve as Chair-Elect for one year and will succeed the Chair, also for a one-year term. The Chair may not serve successive terms. The Chair shall serve as Past Chair for one year. The Vice-Chair will also serve as the Chair of the Section’s Program Committee during her or his term. She or he may invite other section members to serve on the Program Committee.

4. Members at the Section’s initial business meeting shall elect a Chair, a Vice-chair, a Secretary-Treasurer and four at-large members of the Executive Committee. Two of the at-large members will be elected for a term of one year and two for two-year terms.

5. The Executive Committee may appoint such officers as it may deem necessary or useful. Such appointments will be for terms not to exceed two years, but may be extended with the consent of the majority of the members assembled and voting at the annual business meeting. Appointed officers will not have voting privileges in Executive Committee meetings.

6. The post of Secretary-Treasurer

   a. will be filled by election for a term of two years, renewable for one additional consecutive term of two years. The Secretary-Treasurer shall be responsible for the maintenance and management of the financial accounts of the Section and will provide formal, written, accounting of the Section’s financial condition of the Section at the annual business meeting.

   b. He or she, in conjunction with the Communications Director, will be responsible for the Section’s newsletter and other official media of communication. The Secretary-Treasurer will record the proceedings of the annual business meeting and all meetings of the Executive Committee and will be responsible for maintaining these and other formal records of the Section, including the Charter and any by-laws
the Section may enact, electronic and hard copy membership lists, and other Section documents.

c. The Secretary-Treasurer will be responsible for the timely distribution and collection of the report of the Nominating Committee and any other slates of candidates that may be offered, consistent with the provisions of section V. below.

7. The Communications Director will be appointed by the Chair, with the consent of a majority of the members of the Executive Committee, for a term of two years, renewable for one additional two-year term. She or he will manage the Section’s web site and will assist the Secretary-Treasurer in preparing and transmitting electronic communications to the membership. She or he will work with the information specialists of the ISA, to insure efficient and timely coordination between the Section’s communication needs and the communications facilities of the ISA.

V. Nominations and Elections

1. Nominations for the offices to be filled by election will be made by a Nominating Committee, comprised of the at-large members of the Executive Committee and a Section member not at that time a member of the Executive Committee, who is chosen by the Chair. The initial election of officers will take place at the Section’s first official business meeting following chartering through a procedure comprised of nominations from the floor and secret written balloting conducted in place.

2. The Nominating Committee shall prepare lists of one or more nominees for each position to be filled, taking great care to ensure that, over time, the choices among candidates reflect the greatest diversity in disciplinary, intellectual and methodological stances and representativeness in age, gender, and other demographic characteristics, as well as type of institution and geographic provenance consistent with the highest qualifications, abilities and commitment essential to carry on the Section’s work.

In addition to the nominations proposed by the Committee, nominations can be made through petition by ten or more members of the Section, provided such nominations are communicated to the Secretary-Treasurer and the Nominating Committee at least one week before it must circulate the list of nominees to the membership, in conformity with V. 3 below. The Secretary-Treasurer and the Chair of the Nominating Committee will communicate the deadline to the membership sufficiently in advance to permit members to exercise this provision for making nominations.

3. The names and brief biographical sketches of nominees for each vacant position shall be communicated to Section members at least six weeks prior to the annual business meeting at which election results will be announced.
4. The Secretary-Treasurer and the Chair of the Nominating Committee will be jointly responsible for overseeing the form and communication to the membership of the Committee’s report and any other nominations that may be offered in conformity with sections V. 2 and V. 3 of this Charter.

5. Elections will be held by secret mail ballot, to be distributed at least four weeks prior to each annual business meeting and must be returned to the Secretary-Treasurer or her/his designated surrogate not later than two weeks prior to that business meeting. All members current in the payment of dues to ISA and the Section will be eligible to vote, make nominations through the procedure indicated in section V. 2 above, and to stand for election. Election results will be announced at the annual business meeting. Newly elected officers will assume office at the close of that business meeting and will hold office until the end of the business meeting at the conclusion of their term – either one or two years, depending on the position, as provided in section IV of this Charter.

VI. Charter Amendments

1. Amendment to this Charter may be proposed by the Executive Committee or by a petition of at least ten members of the Section. Proposed amendments will be submitted to the Chair and the Secretary-Treasurer of the Section not less than six weeks prior to the annual meeting at which they are to be considered by the membership. Such proposed amendments will be discussed and acted upon at the annual business meeting.

2. If an amendment is approved by a majority of members in attendance at the annual business meeting, it will be submitted to a mail ballot of all current members. Amendments will be deemed adopted if supported by a two-thirds majority of those responding to the mail ballot within one month of its postmark.

3. All amendments to the Charter approved by the Section’s membership in accordance with VI. 1 and 2 above will be submitted to ISA’s Executive Director and Governing Council.

VII. Publication of the Charter

The final version of this Charter, once approved by the Governing Council of ISA and the Section membership, will be posted on the Section’s official website and shall reflect in a timely manner all amendments adopted in accordance with the provisions of section VI of this Charter.
V. List of Section Leadership with Terms of Office

IPS Section officers 2010

Past Chair :
Mark Salter, University of Ottawa (Canada)

Chair :
Charlotte Epstein, University of Sydney (Australia)
Vice Chair / Program Chair :
Xavier Guillaume, Université de Genève (Switzerland)

Secretary-Treasurer :
Oliver Kessler (UK), Bielefeld University (Germany)

Executive committee at-large members:
Paulo Esteves (2010-2012) IRI-PUC RIO (Brazil)
Daniel H. Nexon (2010-2012) Georgetown University (USA)
Roxanne Doty (2009-2011) Arizona State University (USA)
Debbie Lisle (2009-2011) Queens University Belfast (UK)

Communication director :
Can E. Mutlu University of Ottawa (Canada)

IPS Section officers 2009

Past Chair :
Peter Burgess PRIO (Norway)

Chair :
Mark Salter, University of Ottawa (Canada)
Vice Chair / Program Chair :
Charlotte Epstein, University of Sydney (Australia)

Secretary-Treasurer :
Oliver Kessler (UK), Bielefeld University (Germany)

Executive committee at-large members:
Roxanne Doty (2009-2011) Arizona State University (USA)
Debbie Lisle (2009-2011) Queens University Belfast (UK)
Claudia Aradau (2007-2009) The Open University (UK)
Xavier Guillaume (2007-2009) Université de Genève (Switzerland)

Communication director :
Can E. Mutlu University of Ottawa (Canada)

IPS Section officers 2008
Past Chair:
Alex Macleod Université de Québec (Canada)

Chair:
Peter Burgess PRIO (Norway)
Vice chair / Program Chair:
Mark Salter, University of Ottawa (Canada)

Treasurer:
Laurent Bonelli Université de Paris X - Nanterre (France)

Executive committee at-large members:
Claudia Aradau (2007-2009) The Open University (UK)
Xavier Guillaume (2007-2009) Université de Genève (Switzerland)
Peter Nyers (2006-2008) McMaster University (Canada)
Charlotte Epstein (2006-2008) University of Sydney (Australia)

Communication director:
Francesco Ragazzi, Fondation Nationale de Science Politiques (France)

**IPS Section officers 2007**

Past Chair:
Vivienne Jabri University of Kent's London Center of International Relations (UK)

Chair:
Alex Macleod Université de Québec (Canada)
Vice chair / Program Chair:
Peter Burgess PRIO (Norway)

Treasurer:
Laurent Bonelli Université de Paris X - Nanterre (France)

Executive committee at-large members:
Peter Nyers (2006-2008) McMaster University (Canada)
Charlotte Epstein (2006-2008) University of Sydney (Australia)
Elspeth Guild (2005-2007) University of Nijmegen, Netherlands
Patrick Jackson (2005-2007), the American University (USA)

Communication director:
Francesco Ragazzi, Fondation Nationale de Science Politiques (France)

**IPS Section officers 2006**

Past Chair:
George M. Thomas Arizona State University (USA)


**Chair**
Vivienne Jabri University of Kent's London Center of International Relations (UK)
Vice chair / Program Chair:
Alex Macleod UCAM (Canada)

Treasurer:
Laurent Bonelli Université de Paris X - Nanterre (France)

Executive committee at-large members:
Elspeth Guild (2005-2007) University of Nijmegen, Netherlands
Patrick Jackson (2005-2007), The American University (USA)
Didier Bigo (2004-2006) Institut d'Etudes Politiques de Paris (France)
Rob Walker (2004-2006) University of Victoria, Canada

Communication director:
Francesco Ragazzi, Fondation Nationale de Science Politiques (France)