MEMORANDUM TO RE-CHARTER A SECTION

TO: International Studies Association Governing Council

FROM: Molly Cochran

DATE: 1 February 2005

RE: Re-Charter of the International Ethics Section

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I, the Under-signed in compliance with Article IV, Section 1(b) of the International Studies Association Constitution with regard to the re-chartering of International Studies Association Sections, do hereby request the International Ethics Section by the International Studies Association Governing Council for the period of XXXX.

I have attached hereto the following items in support of this request (check all that are applicable):

☐ Annual Report of Section Activities
☐ Analysis of Section Membership
☐ Analysis of Section Financial Base
☐ Copy of Section Charter
☐ List of Section Leadership with Terms of Office

DATED this 1 day of February, 2005

[Signature]
Molly Cochran, Chair
I. Annual Report of Section Activities

In our Business Meeting at the 2004 ISA Annual Convention in Montreal Canada, a number of items were discussed. Concern was raised that communication within the membership has fallen away. We no longer have an active website (a website was once maintained for the IE-ISA by the Carnegie Council of Ethics and International Affairs) and our newsletter editor had to relinquish the post over two years ago. It was decided that an IE-ISA website should be re-established and that a newsletter mailing would no longer be needed. However, it was also determined in the business meeting that a membership listserve should be created and used to issue important and time-sensitive notices to members who may not check the website regularly. The Chair is to report back at the 2005 Business Meeting on progress with these initiatives.

The membership also voted at this meeting on an amendment to the IE-ISA Charter. Article VI of our original charter stated that officer terms should be one year. The membership unanimously voted to change the wording of Article VI to "[t]heir terms of office shall be for two years."

As our Charter indicates, the IE-ISA has a special relationship with the Carnegie Council of Ethics and International Affairs. A number of our members participated in a two-day workshop, "Responding to 'Delinquent' Institutions: Blame, Punishment, and Rehabilitation" sponsored by the CCEIA and the British Academy, May 13-14, 2004.

Our membership has also been active in organizing panels for the Istanbul Global International Studies Conference, August 2005, which has called for papers on the themes of Ethics in International Relations, Global Civil Society, and Human Rights and Needs.

Finally, the central activity of our section is to offer panels and roundtables for the ISA annual conventions. The 2004 ISA Annual Convention in Montreal Canada was a great success at which IE-ISA sponsored 10 panels and co-sponsored 10 panels. Here is a sample listing of IE-ISA panels in 2004:

- Democracy and Human Rights in an Era of Globalization
- Ethics of Engagement: Intellectuals in World Politics
- New Labor and Iraq
- New Dilemmas in Bello
- Ethics of NGOs: Interrogating Global Governance
- Humanitarian Intervention: Institutions and Ethics
- How to Teach Ethics in Global Politics Using Active Learning

II. Analysis of Section Membership

As of February, 2005, ISA records indicate that there are 95 members of the IE Section. It is particularly striking how international our membership is. There are members from:

Canada, Australia, Japan, Philippines, Czech Republic, Chile, Korea, Mexico, Costa Rica, Taiwan, the United Kingdom, Turkey, Sweden, Colombia, Spain, Venezuela, Norway, Greece, Denmark, Germany, Israel, Netherlands, Kuwait, Singapore, France, Egypt, Hong Kong (should this still be listed separately), Mexico, Finland, New Zealand,
Portugal, Austria, Iceland, Bulgaria, Greece, and Nigeria. There are also members from branches of government and the military, as well as from various think tanks.

III. Analysis of Section Financial Base

The Financial Base of the Section comes from the $5.00 annual dues. As of October 31, 2004, the statement from ISA headquarters indicates our section had a balance of $2171.00. To date, our expenditures from that account has been for the cost of hotel refreshments during the Section’s reception during the Annual meeting.

IV. Copy of Section Charter

CHARTER OF THE INTERNATIONAL ETHICS SECTION OF THE INTERNATIONAL STUDIES ASSOCIATION (ISA-IE)

Article I. Name

This organization shall be known as the International Ethics Section of the International Studies Association (ISA-IE).

Article II. Affiliation

ISA-IE is one of the sections of the International Studies Association and, as such, subscribes to its purposes and supports its activities.

Article III: Purpose

The purpose of ISA-IE is to encourage scholarship and discussion in the field of ethics and international affairs. It seeks to engage political scientists, historians, philosophers, other social scientists, and policy practitioners. The section will be a clearinghouse for different approaches and pathways to the study of ethics and international affairs. It will serve as a forum to discuss central issues and literatures, as well as substantive international policy issues and pedagogical concerns.

Article IV: Relationships

ISA-IE shall cooperate fully with any existing organization having related interests, both within and outside ISA. The Carnegie Council on Ethics and International Affairs (New York) has agreed to provide logistical support as an affiliated institution. The Carnegie Council will provide newsletter assistance, make available its journal *Ethics and International Affairs* to section members, and provide other business related support where feasible and appropriate. The support of other institutions and programs on ethics and public life shall be actively sought and encouraged.

Article V: Membership

ISA-IE membership is open to all ISA members, subject only to their payment of section dues. In addition to their privileges as ISA members, ISA-IE members are entitled to whatever privileges may be established by the Section or its Executive Council. At the
minimum, these additional privileges include the right to attend all Section Business Meetings, to vote on future amendments to this Charter, and to receive all Section mailings.

Article VI: Officers

The elected officers shall be Chair, Vice-Chair, and Secretary. These three officers comprise the Executive Council of ISA-IE. Their terms of office shall be for two years. The outgoing Chair will assist the elected officials for the year subsequent to his/her term of office. The Chair shall function as Treasurer. Should the Chair resign or be unable to serve, the Vice-Chair will assume the duties of the Chair. Should the Vice-Chair resign or be unable to serve, the Secretary will assume the duties of the Vice-Chair. The Chair shall appoint Acting Officers for those positions that cannot be filled.

Article VII: Structure

The Chair shall act as a liaison with the ISA and other organizations and shall prepare at least one newsletter per year. A newsletter announcing the panels that the ISA-IE will be sponsoring shall be circulated well in advance of the convention. The Chair shall also assist the Vice-Chair and Secretary and will coordinate the Section's officers and activities. The Vice-Chair shall be responsible for organizing ISA-IE panels for the annual convention, in consultation with the Chair and shall act as liaison with the annual convention program chair. The Secretary will take the minutes of the annual business meeting and will assist the Chair and Vice-Chair as necessary.

Article VIII: Nominations and Elections

By virtue of incumbency, the elected Vice-Chair and Secretary are automatically nominated for the positions of Chair and Vice-Chair, respectively. Other candidates for the elected positions may be nominated by a petition signed by five or more section members and directed to the Chair prior to the annual business meeting. Nominations may also be made from the floor of the meeting. Election to office shall be conducted by mail ballot and candidates with the largest number of votes received within one month of the mailing of the ballot shall be considered elected.

Article IX: Special Section Activities

Special section activities will be determined by the Executive Council of ISA-IE in consultation with section membership. These initiatives will be publicized through the section newsletter, the ISA newsletters, and other available outlets.
Article X: Amendments

Amendments to this Charter may be proposed by the Chair or upon petition of five members of the ISA-IE. Membership shall be informed of proposed amendments either through the newsletter or by special mailing. Amendments shall be ratified by a vote of two-thirds of all members of the ISA-IE who respond to a mail ballot within one month of the date of the mailing of the ballots.

V. List of Section Leadership with Terms of Office

Chair: Molly Cochran, Georgia Tech 2004-2005
Vice Chair: Mervyn Frost, Kings College, London 2004-2006
Secretary: Toni Erskine, University of Wales, Aberystwyth 2004-2006