ISA/Latin America and the Caribbean (LAC) is a regional division of the International Studies Association, and membership in ISA may include membership in ISA/LAC. There is a single membership in both organizations and they possess common objectives, purposes, and conditions.

**Article I: Objective and Purposes of ISA/LAC:**

1. To foster cooperation, collaboration and networking among scholars and students of International Relations residing in the countries of Latin America and the Caribbean.
2. To facilitate the exchange and diffusion of information and intellectual production in the study of International Relations in the region.
3. To organize regular meetings in distinct countries of Latin America and the Caribbean in order to provide institutionalized opportunities for communication and contact among ISA/LAC members.
4. To create and cultivate relations with recognized national disciplinary associations and networks in the region dedicated to the study of International Relations, and to promote collaboration among these organizations.
5. To reinforce dialogue between scholars residing in Latin America and the Caribbean, and the International Studies Association with an eye to achieving greater internationalization of the region’s IR community.
6. Although ISA/LAC includes within the scope of its scholarly concerns the policies of national governments, international organizations and non-governmental groups that have a bearing on world politics, the ISA/LAC as such will not advocate, promote or take a stand in favor of any such policy, nor will any member appear in the name of ISA/LAC to so advocate, promote or take a stand.

**Article II: Membership**

Section 1. Membership shall be open to individuals in the following categories:

a. The faculty member of institutions of higher learning from any of the academic disciplines.

b. Persons having a special professional interests and qualifications in the general area of International Relations.

c. Students engaging in the study of International Relations in institutions of higher learning.

Section 2. An individual becomes and remains a member in good standing upon the initial and periodic payment of dues according to the schedule of dues established by the Governing Council of ISA.
ARTICLE III: GOVERNANCE
1. Governance of ISA/LAC shall be vested in the officers, an Executive Council, an annual meeting of members, and members voting by mail ballot.
2. The officers of ISA/LAC shall be a President, two Vice Presidents, Secretary-Treasurer and Communications Officer.

ARTICLE IV: EXECUTIVE COUNCIL
1. The Executive Council shall consist of the following:
   a. The officers of ISA/LAC and the immediate Past President.
   b. Three members elected at large for three-year terms.
   c. A student representative appointed by the President with the consent of the Executive Council for a one-year term commencing at the Annual Meeting of ISA/LAC.
2. The President shall serve as Chair of the Executive Council. The President shall convene at least one meeting of the Executive Council in conjunction with each Annual Meeting of ISA/LAC.
3. The Executive Council may appoint or authorize the President to appoint special and standing committees.
4. The Executive Council shall:
   a. Adopt resolutions and undertake or approve activities designed to promote the purposes of ISA/LAC.
   b. Select the site of the Annual Meeting or specifically delegate authority to do so.
   c. Approve rules for the conduct of the Annual Meeting of members, for the holding of elections, and for the submission of proposed amendments and resolutions to members.
   d. Decide when an officer is unable to perform his/her duties and recommend appropriate action.
   e. Give advice and approval to the President in appointing replacements for officers and members of the Executive Council who resign or are otherwise unable to perform their duties.

ARTICLE V: THE PRESIDENT
1. The President shall serve for a term of two years and shall be unable to succeed himself/herself.
2. The President shall:
   a. Convene and preside over meetings of the Executive Council and the Annual Meeting of members.
   b. Arrange for the preparation of an agenda for members of the Executive Council and Annual Meeting of members.
c. Oversee the implementation of assignments growing out of resolutions duly adopted by the governing agencies of ISA/LAC.

d. With the consent of the Executive Council appoint ad hoc, special, and standing committees he/she deems appropriate.

e. With the advice and consent of the Executive Council, appoint replacements for officers and members of the Executive Council who resign or otherwise are unable to perform their duties except as otherwise stated.

**Article VI: The Vice Presidents:**

1. The Vice Presidents shall serve for a term of two years and shall be unable to succeed themselves.

2. The Vice Presidents shall:
   
a. In conjunction with the President, oversee the preparation of the program of the Annual Meeting of members.
   
b. Assist and advise the President in the recruitment of members.
   
c. Act as Program Chairs for the ISA/LAC regional conventions.
   
d. Perform such other duties as the President or Executive Council may request.

3. In the event the President should resign or otherwise be unable to perform his/her duties, the Executive Council will designate one of the Vice Presidents to become President for the remainder of the term of office, or until the President is able to resume his/her duties. The conditions and terms of succession shall be designated by the Executive Council.

**Article VII: Other Officers:**

1. The Secretary-Treasurer shall serve for a non-renewable term of two years. The Secretary-Treasurer shall be responsible for the finances of ISA/LAC (in conjunction with the President), and pay expenses authorized and incurred by ISA/LAC. He/she shall also be responsible for minutes of meetings, and shall conduct all elections.

2. The Communications Manager shall serve for a non-renewable term of two years. He/she shall be responsible for communications to the ISA/LAC membership and for maintaining the records and files (archives) of the ISA/LAC, including the programs of each Annual Meeting and the minutes of the Annual Meetings.

**Article VIII: Nominations and Elections:**

1. The Nominating Committee for ISA/LAC shall consist of the Executive Council.

2. The Nominating Committee shall propose at least one candidate for each office to be filled by election.

3. The Nominating Committee shall seek proposals and advice from the membership of ISA/LAC.
4. The Chair of the Nominating Committee shall make a report to the Annual Meeting of members. Additional nominations may be made in accordance with Roberts Rules of Order at the Annual Meeting.
5. Election shall be by mail ballot of the membership. Elections shall be by a simple majority of those submitting ballots.
6. All terms of office will begin after the business meeting of the ISA/LAC, usually held at the ISA/National Annual Convention.

Article IX: Annual Meeting
1. There will be an Annual Meeting of members that may include a convention, but will always include a business meeting.
2. All members in good standing are voting members.
3. The President shall preside over and conduct the business meeting.
4. Amendments supported by a majority of those voting in a mail ballot shall be declared adopted.

Article X: Foundation and Transition
1. ISA/LAC will be founded by a Transitional Committee comprising a President, two Vice-Presidents, Secretary-Treasurer and Communications Officer who will serve an initial one-year term.
2. The Transitional Committee shall organize and manage the inaugural meeting of ISA/LAC.
3. The Transitional Committee shall seek nominations for the posts of at large members (3).
4. The Transitional Committee shall appoint a student representative to serve, along with the three at large members, on the Transitional Executive Council.
5. Upon creation of the first elected Executive Council by the membership of ISA/LAC, the Transitional Committee will dissolve and Article X shall be removed from the by-laws of ISA/LAC.
ANNEX 1:
Countries in the Latin America and Caribbean Region will include:

**Central America:**
- Belize
- Costa Rica
- El Salvador
- Guatemala
- Honduras
- Mexico
- Nicaragua
- Panama

**Caribbean:**
- Anguilla
- Antigua and Barbuda
- Aruba
- Bahamas
- Barbados
- British Virgin Islands
- Cayman Islands
- Cuba
- Dominican Republic
- Grenada
- Guadeloupe
- Haiti
- Jamaica
- Martinique
- Montserrat
- Netherlands Antilles
- Saint Barthelemy
- Saint Kitts & Nevis
- Saint Lucia
- Saint Martin
- Saint Vincent
- Trinidad & Tobago
- Turks & Caicos Islands
- US Virgin Islands

**South America:**
- Argentina
- Bolivia
- Brazil
- Chile
- Colombia
- Ecuador
- French Guiana
- Guyana
- Paraguay
- Peru
- Suriname
- Uruguay
- Venezuela